



**AITKIN COUNTY BOARD OF COMMISSIONERS**

March 26, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:02 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Arrived Late
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

Laurie Westerlund arrived at 9:03am

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska Removal of Items 3A and 8C

**1.D Health & Human Services (see separate HHS Agenda)**

**1.E Citizens Public Comment - None**

Greg Smith addressed speeding and patrolling concerns during the upcoming 169 road construction project.

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Michael Kearney

**A) Correspondence File-**

March 12, 2024 - March 25, 2024

**B) Approve County Board Minutes-**

March 12, 2024

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$1,456,082.21
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**D) Approve Auditor Vouchers-**

Auditor Warrants - Sales/Use & Diesel Tax, February 2024

General	R&B	LLCC	Parks	Total
\$173.67	\$224.62	\$91.02	\$68.19	
				\$557.50

**E) Approve Manual Warrants/Voids/Corrections-**

ELAN 02.15.24

General	Trust	LLCC	R&B	Total
\$3,713.34	\$75.00	\$995.20	\$477.69	
HHS \$1,161.28				\$6,422.51

**F) Adopt Resolution-**

Application to Make Retail Sales of Tobacco Products

**G) Approve Commissioner's Vouchers**

Commissioner Warrants 03.15.24

General	\$447,742.46	Reserves	\$8,250.00	R&B	\$26,261.37	HHS	\$9,050.78
State	\$270.00	Trust	\$23,068.67	Forest	\$2,293.67	Taxes	\$2,334.10
LLCC	\$7,659.70	Parks	\$39,992.12			<b>Total</b>	\$566,922.87

**H) Approve Manual Warrants/Voids/Corrections-**

ELAN 02.29.24

General	\$6,356.60	Trust	\$2,308.97	LLCC	\$512.35	HHS	\$1,140.21
Opioid	\$16.03	R&B	\$515.32			<b>Total</b>	\$10,849.48

**I) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 03.15.24

General	\$717.75	State	\$18,958.71	LLCC	\$260.97	Parks	\$140.00
						<b>Total</b>	\$20,077.43

**J) Adopt Resolution-**

Application to Make Retail Sales of Tobacco Products - Rudra Malmo

**K) Adopt Resolution-**

Search &amp; Rescue Donation - Wealthwood Township

**L) Approve-**

HRA Committee Appointment - Eileen Foss

**Regular Agenda**

4A Janet Smude - Aitkin County SWCD District Manager

**Motion to:**

Approve Mississippi River Brainerd Watershed, 1W1P Implementation MOA

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Michael Kearney

5A Randy Quale - County Surveyor

**Motion to:**

Adopt Resolution - PLSS Monument Grant: Approval to submit grant application

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Travis Leiviska**SECONDER:** Commissioner Bret Sample

6A Andrew Carlstrom - Environmental Services Director

**Motion to:**

Approve Gun Lake Family Campground

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Michael Kearney**SECONDER:** Commissioner Laurie Westerlund

6B Andrew Carlstrom - Environmental Services Director

**Motion to:**

Adopt Resolution - Approve Letter of Support and Resolution for St. Louis County Regional Landfill

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Laurie Westerlund

7A John Welle - County Engineer

**Motion to:**

Adopt Resolution - Award Contract 20246

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Michael Kearney**SECONDER:** Commissioner Travis Leiviska

7B John Welle - County Engineer

**Motion to:**

Adopt Resolution - Bridge Priority Resolution

**RESULT: APPROVED (5 TO 0)****MOVER:** Commissioner Travis Leiviska**SECONDER:** Commissioner Laurie Westerlund



7C John Welle – County Engineer

**Motion to:**

Approve Equipment Purchase - Tractor

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Travis Leiviska

8A Jim Bright – Facilities Coordinator

**Motion to:**

Approve Bid for Jail boiler/chiller replacement

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Michael Kearney

8B Jim Bright – Facilities Coordinator

**Motion to:**

Approve Contract with Climate Makers

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Travis Leiviska

8D Jim Bright – Facilities Coordinator

**Motion to:**

Approve use of Fiscal Recovery Funds

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Michael Kearney

**SECONDER:** Commissioner Travis Leiviska

8E Jim Bright – Facilities Coordinator

**Motion to:**

Schedule Committee of the Whole Meeting - Facilities

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Michael Kearney

April 8th at 3:00pm in the Training Room

9A Jessica Seibert – County Administrator

**Motion to:**

Schedule Committee of the Whole Meeting - Strategic Planning

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Michael Kearney

April 4th at 1:00pm - 3:00pm in the Training Room

9B Jessica Seibert – County Administrator

**Informational Only**

Fiscal Recovery Funds Discussion

**RESULT:**

**MOVER:**

**SECONDER:**

9C Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

Department Heads Meeting, ICMA Workforce Webinar, MACA Legislative Call, AMC Legislative Call, Talon Metal event, Isanti County visit, Auditor "State of Main Street" panelist, 1:1's, performance evaluations

10A Chris Sutch – IT Manager

**Motion to:**

Approve Backup Solutions

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Travis Leiviska

10B Chris Sutch – IT Manager

**Motion to:**

Approve FRF funds for Backup Solutions

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Michael Kearney

**SECONDER:** Commissioner Bret Sample

11A Board of Commissioners

**Informational Only**

Commissioners Committee Report

Fleming Township Board Meeting, Arrowhead Regional Development Commission, Historical Society, ATV Committee, Arrowhead Counties Association, Rum 1W1P Policy Committee, Aitkin County Water Planning Task Force


**Motion to Adjourn**

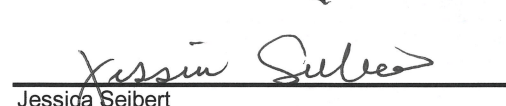
Motion made at 11:49 a.m.

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

**Next Meeting:** Tuesday, April 9, 2024

  
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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

  
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Jessica Seibert  
County Administrator